

# GUIDELINES FOR AUTHOR

The Journal of Dental Specialties is a peer-reviewed journal published from I.T.S Centre for Dental Studies & Research. The issues are published twice a year in the last week of February, and September. Manuscripts must be prepared in accordance with "Uniform requirements for Manuscripts submitted to Biomedical Journal" developed by International Committee of Medical Journal Editors (October 2001). Submission of a paper is intended to entail that it presents original unpublished work, including the illustrations, which it is not under consideration for publication elsewhere.

**Editorial Policy-** The Editorial board reserves the right to make changes that may clarify or condense papers where this is considered desirable.

**Type of Submission-** Original articles, Case reports, Clinical studies, Short Communications / Clinical Tip, Letters to the editor.

**Covering Letter-** First author must sign covering letter indicating full responsibility for paper submitted along with the contributory form duly signed by all authors.

**Title Page-** The title page should carry the type of manuscript, title of the article, Name of the authors with academic qualification and institutional affiliation; name of the department(s) and institution(s) to which the work should be attributed; name, address, phone numbers, and e-mail address of the contributor responsible for correspondence about the manuscript;

**Manuscript-** All submissions must be submitted in Microsoft Word compatible

format. Specification such as font size 12 and style Times New Roman, Double spaced should be followed. Avoid use of outline form (i.e. Numbered and bulleted sentences or paragraphs). It should contain title page, abstract, keywords, introduction, material and methods, results, discussion references, tables and figures and legends for tables, figures and graphs.

**Abstract and Key Words-** The second page should carry the full title of the manuscript and an abstract (of no more than 150 words for case reports, brief reports and 250 words for original articles). The abstract should be structured with subsections, Statement of problem, Purpose, Material and Methods, Results and Conclusions. Avoid abbreviations and manufacturing information. Below the abstract provide 5-6 Keywords.

**Introduction-** It should briefly review the current state of knowledge strictly concerning topic of paper. It should also make statement on the reason for undertaking the study and what's the aim to achieve.

**Material and Methods-** It should be described giving sufficient relevant information to permit the work to be repeated. Statistical analysis method, if used should be specified.

**Ethics-** When reporting experiments on human subjects, indicate whether the procedures followed were in accordance with the ethical standards of the responsible committee on human experimentation.

**Results-** Present the results in logical sequence in the text, tables, and illustrations. Do not repeat in the text all the data in the tables or

illustrations; emphasize or summarize only important observations.

**Discussion-** Emphasize the new and important aspects of the study and the conclusions that follow from them. Do not repeat in detail data or other material given in the Introduction or the Results section. Include in the Discussion section the implications of the findings and their limitations, including implications for future research. Relate the observations to other relevant studies. In particular, contributors should avoid making statements on economic benefits and costs unless their manuscript includes economic data and analyses. Recommendations, when appropriate, may be included. The last paragraph of the discussion should begin "In conclusion," and then the conclusions should be drawn.

**References-** Conform to Vancouver style as a set forth in 'Uniform Requirements of Manuscripts Submitted to Biomedical Journals'. References should be numbered in order in which they appear in text and these numbers should be inserted above the lines on each occasion the author is cited.

**Tables-** Each should be typed double spaced on separate sheet, having underlined title followed by a legend if any in Microsoft Word Format.

**Figures-** Two complete sets of glossy prints of high quality (Resolution of 300 dpi) should be submitted. All photomicrographs should indicate the magnification of the print. Special features should be indicated by arrows or letters in contrast with the background. Legends to all photos should be typed on separate sheet paper.

**Case Reports-** New / interesting / very rare cases can be reported. Cases with clinical significance or implications will be given priority. Up to 2000 words excluding references and abstract and up to 10 references

**Short Communication/Clinical Tip-** Up to 1000 words excluding references and abstract and up to 5 references

**Letter to the Editor-**Should be short, decisive observation. They should not be preliminary observations that need a later paper for validation. Up to 400 words and 4 references.

**For Editorial Correspondence & Submission**

Dr. Hari Parkash  
Director General, Editor-in-Chief  
I.T.S Centre for Dental Studies & Research,  
Delhi-Meerut Road, Murad Nagar,  
Ghaziabad, India, 201206  
E-mail : prostho3@gmail.com

# CONTRIBUTOR'S FORM

Manuscript Title \_\_\_\_\_

Manuscript Number \_\_\_\_\_

I / We certify that I/we have participated sufficiently in the intellectual content, conception and design of this work or the analysis and interpretation of the data (when applicable), as well as the writing of the manuscript, to take public responsibility for it and have agreed to have my/our name listed as a contributor. I/we believe the manuscript represents valid work. Neither this manuscript nor one with substantially similar content under my/our authorship has been published or is being considered for publication elsewhere, except as described in the covering letter. I/we certify that all the data collected during the study is presented in this manuscript and no data from the study has been or will be published separately. I/we attest that, if requested by the editors, I/we will provide the data/information or will cooperate fully in obtaining and providing the data/information on which the manuscript is based, for examination by the editors or their assignees. Financial interests, direct or indirect, that exist or may be perceived to exist for individual contributors in connection with the content of this paper have been disclosed in the cover letter. Sources of outside support of the project are named in the cover letter. I/We understand that the content of the manuscript is original and not copied and any such act related to the same would amount to plagiarism and the author(s) shall be solely responsible for the same and may attract action under copyright act.

I/We hereby transfer(s), assign(s), or otherwise convey(s) all copyright ownership, including any and all rights incidental thereto, exclusively to the Journal of Dental Specialties, in the event that such work is published by the Journal of Dental Specialties. The Journal of Dental Specialties shall own the work, including 1) copyright; 2) the right to grant permission to republish the article in whole or in part, with or without fee; 3) the right to produce preprints or reprints and translate into languages other than English for sale or free distribution; and 4) the right to republish the work in a collection of articles in any other mechanical or electronic format.

We give the rights to the corresponding author to make necessary changes as per the request of the journal, do the rest of the correspondence on our behalf and he/she will act as the guarantor for the manuscript on our behalf.

All persons who have made substantial contributions to the work reported in the manuscript, but who are not authors, are named in the Acknowledgment and have given me/us their written permission to be named. If I/we do not include an Acknowledgment that means I/we have not received substantial contributions from non-authors and no author has been omitted.

	Name	Signature	Date signed
1	-----	-----	-----
2	-----	-----	-----
3	-----	-----	-----
<b>(up to three authors for short communication)</b>			
4	-----	-----	-----
<b>(up to four authors for case report/review)</b>			
5	-----	-----	-----
6	-----	-----	-----
<b>(up to six authors for original studies from single centre)</b>			